

President Reichart convened the public meeting of Hanover Borough Council on Wednesday, January 27, 2021 at 7:00 PM in the Hanover Borough Council Chamber, 44 Frederick Street, Hanover, PA, as advertised. The meeting was conducted in person and via Zoom Webinar with video presentation.

PRELIMINARY MATTERS & OFFICERS' REPORTS

President Reichart called the regular business of the meeting to order and asked all those in attendance to recite the Pledge of Allegiance followed by a moment of silence.

On roll call the following answered as present: Mr. Chesney, Mrs. Funk, Mr. Hegberg, Mr. Hoover (*virtually*), Mr. Kress, Mr. Lockard, Ms. Pranses (*virtually*), Mr. Reichart, Mr. Roland and Dr. Rupp; Solicitor Shultis; Manager Dunford and Secretary Felix. Mayor Whitman was absent this evening due to family matters.

President Reichart acknowledged the Executive Session held this evening beginning at 6:30 PM and lasting until approximately 6:50 PM prior to this evening's meeting regarding legal matters under the Sunshine Act 708 A (5).

Public Comment

Mr. Reichart asked for public comment, noting that public comments should be kept to a maximum of 2 minutes, since there are many who wish to comment this evening. Finance Director Miller managed the virtual waiting room, and the following citizens commented virtually:

Myneca Ojo, 364 Wilson Avenue: Ms. Ojo stated her opposition to the proposed furlough of 8 part time library employees, noting it will render the library inoperable to the community. The building should be properly maintained. The library is essential to the community.

Steven Buenzow, Part owner of 34 Broadway: Mr. Benzol encouraged Council to approve the parking agreement with PNC for use of the parking lot on Carlisle Street/Railroad Street, as it is essential to patrons of the downtown businesses, especially in light of the redevelopment effort of the downtown.

Anna Corbin, 509 Boundary Avenue: Mrs. Corbin emphasized the importance of the library in the community, especially for the children; downsizing of library staff will lead to a decrease in library services which is essential for the community.

Shannon and Jason Resh, 210 Fleming Avenue: Mrs. Resh stated her background as a librarian in the Southwestern School District and past president of the Guthrie Library Board of Governors. By approving the furlough of the 8 part time employees, it will significantly increase the workload on the remaining full time library employees, and drastically decrease funding initiatives and services to the community. This is only \$25,000 savings, and the library budget was already approved; this funding was earmarked for the library. Council members need to consider the wishes of the voters and their constituents, by denying the furlough of the 8 part time library employees.

Michelle Ortasic, 93 Elk Drive: Ms. Ortasic is an Adult Department/Marketing Coordinator - full time employee of the library. She emphasized that her statement is not on behalf of any other library employees, but hers alone. She stated her net income was \$21,000 net last year; and she is not employed at the library for monetary reasons. She is truly a dedicated library employee and recognizes the importance of the library to the citizens in the community, but the furlough of the 8 part time employees would significantly and unfairly increase the workload to the 8 remaining full-time employees, and negatively impact the level of services the library provides to the community.

Vanessa Foss: Ms. Foss stated although she is not a Borough resident, her family utilizes the services of the library, and she is willing to help in any way she can. She is against the furlough of the employees.

Valerie Peli, 315 McKinley Avenue: Ms. _____ stated she has 3 children currently attending Hanover Borough School District, and stressed the importance of the library to the school children, especially programs such as story time, etc. The furlough of the employees would have a significant negative impact on the community.

Amy Seabolt, business owner of 43 Carlisle Street, corner Chestnut Street: Ms. Seibolt stated her support of the parking agreement with PNC to ensure parking for patrons of downtown businesses. This parking is essential to the downtown.

PRELIMINARY MATTERS & OFFICERS' REPORTS

Public Comment

Julie Moul, 117 Littleton Drive, Guthrie Library Interim Library Director: Mrs. Moul stated she has been employed at the library for over 42 years. She thanked Manager Dunford and Council for her position as Interim Library Director. She stressed the importance of the library in the community, as an essential part of the Borough where we all live, work and thrive. Costs can only be cut so far until services become drastically impacted. It is essential to support dedicated staff that provide important services to the community. How can we ask for funding support when services are drastically cut? She encouraged Council to work with the Library Board of Governors to move through the future in a fiscally responsible manner.

George Swartz, Library Board of Governors Member: Mr. Swartz emphasized that it appears to all that the furlough of the employees is only the first step in the future demise of the library itself. He reminded Council that this will be their legacy as elected officials, if this effort should move forward.

There being no further comments, President Reichart announced that Council would now move into the regular business on the agenda.

Consent Agenda

It was moved by Mrs. Funk, seconded by Dr. Rupp, to approve the following items on the consent agenda:

- Approve the minutes of the Council Meeting held December 23, 2020, and all the actions taken by Council at the meetings, including but not limited to all votes taken at the meeting.
- Finance
 - Approve Bills for Payment
 - Accept Monthly Financial Statement
 - Accept Monthly Investment Report
- Approve Water Service Agreement for High Pointe at Rojen Farms
- Approve Special Event Permits
 - Snacktown Street Fair – Downtown (formerly Dutch Festival) – September 18, 2021
 - Snacktown Brewfest – Good Field - October 30, 2021
 - Memorial Day Parade – Monday, May 24, 2020 at 8:30 AM
- Ratify the action of the proper officers of The Borough in approving the following Real Estate Tax Lien Filings by the Hanover Borough Tax Collector Holly Liska and exonerating the Tax Collector from further efforts to collect the aforesaid taxes:
 - The Real Estate Taxes listed on the "Return of Uncollected Real Estate Taxes for the Year 2020" including 131 full bills totaling \$87,957.78 face value; and 5 interim bills totaling \$2,285.74 face value.
 - The Real Estate Taxes listed on the "Return of Uncollected Real Estate Taxes for the Year for the year 2019" including 5 interim bills totaling \$328.34 face value.
- Exonerate Per Capita Tax Collector Holly Liska, 207 Third Street, Hanover, PA from the collection of the following uncollected Per Capita Taxes listed on the January 2021 reports:

	<u>No. Bills</u>	<u>Amount</u>
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- | | | |
|--|-------|----------|
| • 2020 Full & Interim Per Capita Taxes | 2,001 | \$10,005 |
|--|-------|----------|

- Charge Delinquent Hanover Borough Tax Collector York Adams Tax Bureau, York, Pennsylvania with the collection of the following uncollected Per Capita Taxes listed on the January 2021 report from Hanover Borough Tax Collector Holly Liska for all persons who have been given more than the legal time limit for payment of Per Capita Taxes but have failed to do so:

	<u>No. Bills</u>	<u>Amount</u>
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- | | | |
|--|-------|----------|
| • 2020 Full & Interim Per Capita Taxes | 2,889 | \$14,445 |
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PRELIMINARY MATTERS & OFFICERS' REPORTS

Consent Agenda

- Charge 2021 Real Estate Tax Collector Holly Liska, 207 Third Street, Hanover, PA with the collection of 2021 Real Estate Tax in the amount of \$5,658,768.89 and authorizing the issuance of Tax Warrants for same with the payment of ninety-five hundredths (0.95%) percent commission on the collection of each tax bill collected.
- Charge 2021 Per Capita Tax Collector, Holly Liska, 207 Third Street, Hanover, PA with the collection of 2021 Per Capita Tax in the amount of \$58,335 and authorizing the issuance of Tax Warrants for same with the payment of 25¢ commission on the collection of each tax bill collected.
- Approve 2021 vendor lease agreements for rental of stalls at the Hanover Market House.
- Accept Reports
 - Report of the Mayor
 - Report of the Fire Chief
 - Reports of the Borough Manager & Department Heads

Motion carried.

REPORTS OF THE STANDING COMMITTEES

Council Workshop/Finance & Personnel Committee – Dr. Rupp

It was moved by Dr. Rupp, seconded by Mrs. Funk to furlough (8) part-time library employees beginning February 1, 2021; such action to be reconsidered in May 2021.

There was discussion among Council members on the impact to remaining library staff, the employees that would be furloughed, and the potential effect on the community if the proposed reduction of staff would be approved; and if the \$25,000 savings would be beneficial in the long run.

On roll call, the following Council Members voted in favor of the motion: Mrs. Funk, Mr. Hegberg, Mr. Reichart and Mr. Roland. The following Council Members voted in opposition to the motion: Mr. Chesney, Mr. Hoover, Mr. Kress, Mr. Lockard, Ms. Pranses and Dr. Rupp. The motion was defeated with 4 voting in favor of the motion and 6 voting in opposition to the motion.

It was moved by Dr. Rupp, seconded by Mr. Chesney to approve Resolution No. 1310 to adopt Comprehensive Borough Finance Policies. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Roland to approve the Engineering Services Contract for PUC Rate Case development support at an estimate of \$144,000 and post-filing support services not to exceed \$100,000. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Chesney to approve the following policies:

- Personnel Policy on COVID leave effective through June 30, 2021.
- Legal Affairs and Employment of Legal Counsel
- Personnel Policy on Family Medical Leave

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Chesney to approve Resolution No. 1311 entitled, "**A RESOLUTION AMENDING RESOLUTION NO. 1307 APPROVED DECEMBER 23, 2020, AMENDING ANNUAL COMPENSATION SHOWN AND PAYABLE IN BI-WEEKLY INSTALLMENTS EFFECTIVE JANUARY 1, 2021,**" for an Assistant Supervisor of Public Works, not to exceed six (6) months, effective January 27, 2021. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Hoover to approve Resolution No. 1312 entitled "**A RESOLUTION AMENDING RESOLUTION NO. 1307 APPROVED DECEMBER 23, 2020, AMENDING ANNUAL COMPENSATION SHOWN AND PAYABLE IN BI-WEEKLY INSTALLMENTS EFFECTIVE JANUARY 1, 2021,**" for the creation of a Human Resource Manager, effective January 27, 2021. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Council Workshop/Finance & Personnel Committee – Dr. Rupp

It was moved by Dr. Rupp, seconded by Mr. Chesney to fill a vacant position of Laborer in the Water Department Division of Distribution and Dams. Mr. Hegberg voted in opposition to the motion. Motion carried.

Planning Items – Mr. Hegberg

It was moved by Mr. Hegberg, seconded by Mr. Chesney to approve Ordinance No. 2307 entitled “**AN ORDINANCE OF THE BOROUGH OF HANOVER AMENDING ORDINANCE 685, ENTITLED ‘AN ORDINANCE REGULATING TRAFFIC IN AND CERTAIN USES OF THE HIGHWAYS OF THE BOROUGH OF HANOVER,’ AS REFERENCED IN THE HANOVER BOROUGH CODE, SECTION 347-1 (E), OVERNIGHT PARKING.**” On roll call, the following voted in favor of the motion: Mr. Chesney, Mrs. Funk, Mr. Hegberg, Mr. Hoover, Mr. Kress, Mr. Lockard, Ms. Pranses, Mr. Reichart, Mr. Roland and Dr. Rupp. Motion carried.

It was moved by Mr. Hegberg, seconded by Mr. Roland to approve Resolution No. 1313 for conditional approval of the Preliminary / Final Subdivision Plans for North Hanover Mall – Lot 3, Hanover, PA. Motion carried.

It was moved by Mr. Hegberg, seconded by Dr. Rupp to advertise an ordinance for regulating Transient Retail Businesses which would repeal Ordinance No. 521 dated March 17, 1937, as amended, under Chapter 240 of the Hanover Borough Code, which delineates regulations involving public entertainment, peddling and soliciting. Motion carried.

It was moved by Mr. Hegberg, seconded by Mrs. Funk to approve Resolution No. 1314 which amends and replaces Resolution No. 1308, revising building permit fees and related fees. Mr. Roland asked what the anticipated revenue change would be. Mr. Hegberg noted that Mr. Mains evaluated similar fees among other municipalities and based the change on cost of administrative services. There is no way to anticipate the change in revenue at this time. Motion carried.

Public Works & Facilities Committee – Mr. Hegberg

It was moved by Mr. Hegberg, seconded by Mrs. Funk to approve the contract for engineering services with Hydro-Terra Group, Westminster, MD, for the semi-annual monitoring and operation of the groundwater control system at the former Black Rock Landfill, as required by the Pennsylvania Department of Environmental Protection in the amount of \$39,372.00 for a period of two (2) years until December 31, 2022. Motion carried.

MAYOR’S REPORT

President Reichart stated on behalf of Council that sympathy and condolences go out to Mayor Whitman and her family at this time.

OTHER MATTERS

New Business

PNC Parking Lot: Manager Dunford reported she has been in contact with PNC Bank in Pittsburgh negotiating a proposed agreement for public use of their parking lot on Carlisle/Railroad Street, although there is still revision of terms to be done, this is a positive step in the right direction.

Mr. Hegberg would like to move forward with the formation of a committee to address strategies for a financial sustainability plan for the library.

Mrs. Funk asked what the original cost was for the library reconstruction; Ms. Pranses noted same would be considered public information and available upon request in the Borough records.

Mr. Lockard noted the real crux of the problem is not the employees, but the building that needs to be addressed. The stakeholders need to be seriously involved.

Mr. Roland reiterated the building is approaching 20 years old and the basic functions need to be evaluated.

Mr. Reichart reminded all that this problem is multi-faceted and has been developing over a number of years, and this Council should now be focused on moving forward and working together.

Public Comment

Julie Moul, Interim Library Director: Mrs. Moul thanked Council for their decision this evening, and looks forward to working together on the future of the library, in order to move in a positive direction.

Executive Session

8:34 PM: Solicitor Shultis announced the meeting would temporarily adjourn to an executive session pursuant to Section 708(a)(5) and 708(a)(4) of the Sunshine Act.

9:30 PM: The executive session ended, and the regular meeting reconvened.

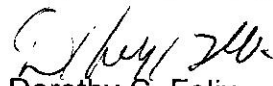
It was moved by made by Mr. Chesney, seconded Dr. Rupp to authorize a temporary license agreement with PNC Bank upon acceptable terms and conditions not to exceed \$500/month with a 30 day exit clause. Motion carried.

ADJOURNMENT

President Reichart thanked all for their cooperation and attendance this evening.

It was moved by Mr. Roland, seconded by Mr. Lockard to adjourn the meeting at 9:32 PM. Motion carried.

Respectfully submitted,


Dorothy C. Felix
Borough Secretary

No. 2307
AN ORDINANCE

AN ORDINANCE OF THE BOROUGH OF HANOVER AMENDING ORDINANCE 685, ENTITLED "AN ORDINANCE REGULATING TRAFFIC IN AND CERTAIN USES OF THE HIGHWAYS OF THE BOROUGH OF HANOVER," AS REFERENCED IN THE *HANOVER BOROUGH CODE*, SECTION 347-1 (E), OVERNIGHT PARKING.

Be it enacted and ordained by The Borough of Hanover and it is hereby enacted and ordained by the authority of the same as follows:

Section 1: That Ordinance No. 685 entitled "An Ordinance Regulating Traffic in and Certain Uses of the Highways of The Borough of Hanover" is hereby amended.

Section 2: That Section 1, Paragraph E, shall be amended to provide and read as follows (*thereby eliminating the prohibition of overnight parking on Broadway from Center Square and the first alley north of and parallel to Locust Street on the east side, and on Broadway between Center Square and the first alley north of and parallel to Allewelt Alley on the west side*):


E. Overnight Parking. No persons shall park any vehicle or continue to have said vehicle parked on the following streets between the hours of 12:01 AM and 6:00 AM on any day:

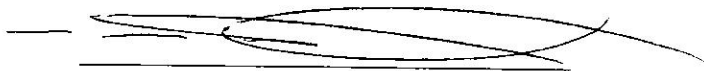
<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Baltimore Street	East	Between Center Square & Middle Street
Carlisle Street		Between Center Square & Park Avenue
Center Square		
Frederick Street		Between Center Square & High Street
York Street		Between Broadway & Middle Street

ENACTED AND ORDAINED by the Council of the Borough of Hanover this 27th day of January, 2021.


ATTEST:

THE BOROUGH OF HANOVER


Secretary


Council President

Approved this 27th day of January, 2021.


Mayor